



International Association of Equine Dentistry, Inc (IAED)

PO Box 1141, Seguin, TX 78156

830.305.4460 / grievance@iaedonline.com

www.iaedonline.com

GRIEVANCE FORM

Please Print or Type & provide all information requested.

Instructions on back.

Grievance Registered Against:		Type of Grievance: 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/>	
Name:		Phone:	
Address:		Alt:	
		Email:	
City:	State:	Zip:	
Person Registering Grievance:			
Name:		Phone:	
Address:		Alt:	
		Email:	
City:	State:	Zip:	
Details of Complaint:			
Name of Animal(s):		Date of Visit:	
Reason for Visit:			
Details of Grievance (Attach additional sheets if necessary):			

Signature: _____ Date: _____

I understand that all findings from the IAED are final. I understand and agree that the IAED will act upon this grievance in accordance with its policies and the discretion of its board of directors. I agree to defend, indemnify and hold harmless the IAED and its staff for any third-party claims which may arise from this grievance process.



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GRIEVANCE FORM INSTRUCTIONS

Type 1 Grievance

Necessary documentation to pursue Type 1 Grievance :

- *Complete Grievance Form.*

A Type 1 grievance will be kept on file and recorded with the International Association of Equine Dentistry for 5 years.

Note: No further action will be taken, unless there are repetitive complaints against a single practitioner. The Grievance Committee may investigate further or file a Type 2 grievance on behalf of the International Association of Equine Dentistry if they see fit to do so.

Type 2 Grievance - *There is a fee of \$300.00 (U.S.) due upon receipt of a Type 2 grievance.*

Necessary documentation to pursue Type 2 Grievance

- *Completed Grievance Form*

- *Supporting documentation as requested by the Grievance Committee*

In certain cases the Grievance Committee may ask for an independent veterinarian or a certified member of the International Association of Equine Dentistry to perform an examination.

Actions may range from a letter of complete reprieve to termination of membership. In the case of termination of membership, acknowledgement of any and all certification levels by the International Association Equine Dentistry would be lost.

Type 3 Grievance: Grievance against the International Association of Equine Dentistry.

Necessary documentation to pursue Type 3 Grievance

- *Completed Grievance Form*

Type 4 Grievance:

Grievance/letter of interest against a Non Member

Necessary documentation to pursue Type 4 Grievance

- *Completed Grievance Form*

Actions resulting from a Type 4 grievance may range from a complete reprieve, to the accused being reported to local law agencies, or legal action taken by the IAED itself.

Supporting Documentation:

Provide as much information as possible. The information on this form will be used in part to determine whether a violation of the IAED code of conduct or state law has occurred, if a violation is substantiated, the information will be acted upon at the discretion of the IAED.

The following supporting documentation is recommended when filing a grievance:

- Copy of the state veterinary practice act from the state of origin
- Photos
- Collaborating Veterinary Statements and contact information
- Collaborating Witness Statements and contact information
- Full description of complaint with emphasis placed on factual information rather than conclusions.
- Copies of charts, receipts, bills, letters or forms received from the grieved.

Notice: Except for the name of the grieved, all information is voluntary, but failure to provide the requested information may delay or prevent the investigation of your grievance.